



Membership Auto-Renewal and Installment Agreement

ACTFL members may enroll in an installment and/or auto-renewal program. Members are responsible for maintaining a current, valid credit card for processing. Any changes in the card information must be reported to ACTFL to avoid a delay in processing.

Please fill out and return the below agreement along with your application or renewal to enroll.

Auto-renewal

Installment

First and Last Name: _____

Preferred email: _____

Phone number: _____

Organization/Institution: _____

Billing Address: _____

Billing City / State / Zip: _____

If selecting installment payments: number of installment payments (each month, every 3 months, etc.) _____

If selecting auto-renewal: this will authorize ACTFL to auto-deduct your membership dues from the card on-file each year. If you would like this for a specific period, please indicate here: _____

If your credit card expires within 30 days of the payment due date, we will contact you for an updated card. If a new card is not supplied, we will cancel your membership within 30 days.

Members agree to maintain their current information and payment information to ACTFL. Please **do not** email updated payment information, please fax or call us.

Member Name (printed): _____

Member Signature: _____ Date: _____