

# 2017 Attendee Registration Form

2017 ACTFL ANNUAL CONVENTION AND WORLD LANGUAGES EXPO | Music City Center | Nashville, TN

November 17-19, 2017 | Pre-Convention Workshops: November 16, 2017

REGISTER Online: www.actfl.org | By Phone: (508) 743-8561 | By Fax: (508) 743-9626

By Mail: ACTFL c/o Convention Data Services, 107 Waterhouse Rd., Bourne, MA 02532

Questions: Call (508) 743-8561 or E-mail ACTFL@xpressreg.net

\*Do not send membership fees with registration. Membership fees must be sent to ACTFL Lockbox, P.O. Box 34949, Alexandria, VA 22334-0949

## ATTENDEE INFORMATION

This information will be encoded and printed on your badge (Print in ink or type)

Check this box if you are a **member of ACTFL**

Check this box if you are a **member of one of these Convention Partner Organizations** (check ONE (1) box only):

- American Association of Teachers of German
- American Association of Teachers of Italian
- American Association of Teachers of Japanese
- Chinese Language Association of Secondary-Elementary Schools
- Chinese Language Teachers Association
- Tennessee Foreign Language Teaching Association

Given Name (First) \_\_\_\_\_ MI \_\_\_\_\_ Surname/Family Name (Last) \_\_\_\_\_

Badge Name (if different from First Name) \_\_\_\_\_

Institution/Company \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Province \_\_\_\_\_ Country \_\_\_\_\_ Postal Code \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail \_\_\_\_\_

Twitter Handle \_\_\_\_\_

## EMERGENCY CONTACT INFORMATION

Name \_\_\_\_\_

Phone Number with Area Code/Country and City Code \_\_\_\_\_

As a way to help keep registration rates low, ACTFL makes your contact information available to our exhibitors so they can communicate with you pre- and post-Convention.

Check here if you do not wish to have your contact information shared.

### American with Disabilities Act Compliance

Check here for special assistance and attach an explanation of need (**must be submitted by Wednesday, October 11, 2017**). Refer to the Registration Information & Policies document.

By registering for this convention, individuals give ACTFL permission to communicate by e-mail and use any photographs taken at the convention. Refer to the Registration Information & Policies document.

## DEMOGRAPHIC INFORMATION *(check all that apply)*

**This is my first ACTFL Convention**

### Where are you in your career?

- Early career (1-5 yrs)       Mid-career (6-20 yrs)
- Late career (20+ yrs)       Full-time university student
- Retired

**Assignment:**  Teacher       Administrator  
 Methods Instructor       Student  
 Other \_\_\_\_\_

**Level:**  Elementary       Middle/Jr. High  
 High School       Community/Jr. College  
 Undergrad       Grad  
 Government/Adult Ed/Business

**Languages:**  Arabic       Chinese       ESL  
 French       German       Greek  
 Italian       Japanese       Korean  
 Latin       Portuguese       Russian  
 Spanish       Other \_\_\_\_\_

**Do you prefer to use a printed Program Guide or our Mobile App at Convention?**

- Program Guide Only     Mobile App Only     Both

### How did you hear about the Convention?

- ACTFL Website
- ACTFL Web Ads
- Printed Promotional Brochure/Postcard
- ACTFL Connections/Email Blasts/Smartbrief
- From a colleague/mentor
- I regularly attend
- Other organization website/publication
- Social Media (Facebook, Twitter, Instagram)

**I am presenting at ACTFL**

## REGISTRATION FEES

	Early Bird (by 7/12/17)	Advance (by 10/25/17)	Late/Onsite (After 10/25/17)
<b>FULL CONVENTION REGISTRATION (FRIDAY – SUNDAY)</b>			
<b>Member</b>	<input type="checkbox"/> \$230	<input type="checkbox"/> \$245	<input type="checkbox"/> \$340
<b>Non-Member</b>	<input type="checkbox"/> \$340	<input type="checkbox"/> \$355	<input type="checkbox"/> \$450
<b>ONE DAY REGISTRATION</b>			
<b>Member – One Day</b>	<input type="checkbox"/> \$200	<input type="checkbox"/> \$215	<input type="checkbox"/> \$310
<b>Non-Member – One Day</b>	<input type="checkbox"/> \$295	<input type="checkbox"/> \$310	<input type="checkbox"/> \$405
<b>Check day(s) that apply:</b>	<input type="checkbox"/> Friday	<input type="checkbox"/> Saturday	<input type="checkbox"/> Sunday

**Group Discount:** A 10% group discount on the full convention registration is only applicable when **10 or more individuals** are registered from the same institution accompanied by payment on one check, credit card or purchase order. Each individual registrant must complete a registration form and all forms must be submitted at the same time as a group with full payment by October 25, 2017. *This discount cannot be applied to onsite registration, pre-convention workshops, or other ticketed events. One Day Registrations are not eligible for the group discount.*

\*Do not send membership fees with registration. Membership fees must be sent to ACTFL Lockbox, P.O. Box 34949, Alexandria, VA 22334-0949

Continued on reverse

## \*FULL DAY WORKSHOPS

Thursday, November 16, 2017 9:00 a.m. - 4:30 p.m.		By 10/25/17	After 10/25/17
W01	Developing Language Performance in the Classroom: Novice to Intermediate	<input type="checkbox"/> \$165	<input type="checkbox"/> \$190
W02	Developing Language Performance in the Classroom: Intermediate to Advanced	<input type="checkbox"/> \$165	<input type="checkbox"/> \$190
W03	Learning that Lasts: Keys to Effective Unit and Lesson Design	<input type="checkbox"/> \$165	<input type="checkbox"/> \$190
W04	Integrated Performance Assessment (IPA) from Design to Feedback on Performance	<input type="checkbox"/> \$165	<input type="checkbox"/> \$190
W05	Supporting Language Professionals to Implement Core Practices	<input type="checkbox"/> \$165	<input type="checkbox"/> \$190
W06	Engaging Learners Through Authentic Resources, Authentic Audiences, and Authentic Purposes	<input type="checkbox"/> \$165	<input type="checkbox"/> \$190
W07	Advanced Placement (AP) Chinese Language and Culture	<input type="checkbox"/> \$165	<input type="checkbox"/> \$190
W08	Advanced Placement (AP) German Language and Culture	<input type="checkbox"/> \$165	<input type="checkbox"/> \$190
W09	Advanced Placement (AP) Japanese Language and Culture	<input type="checkbox"/> \$165	<input type="checkbox"/> \$190
W10	Advanced Placement (AP) Spanish Language and Culture	<input type="checkbox"/> \$165	<input type="checkbox"/> \$190
W11	Advanced Placement (AP) Spanish Literature and Culture	<input type="checkbox"/> \$165	<input type="checkbox"/> \$190
<b>SPECIAL EVENTS (* tickets will not be sold onsite)</b>			<b>Purchase By 11/12/17</b>
SE1	<b>NNELL Networking Breakfast *</b> Saturday, Nov. 18, 7:30 a.m. – 9:30 a.m.		<input type="checkbox"/> \$15
SE2	<b>AATJ Awards Luncheon *</b> Saturday, Nov. 18, 12:30 p.m. – 1:45 p.m.		<input type="checkbox"/> \$35
SE3	<b>Embassy of France Luncheon *</b> Saturday, Nov. 18, 12:30 p.m. – 1:45 p.m.		<input type="checkbox"/> \$54
SE4	<b>Embassy of Spain Luncheon *</b> Saturday, Nov. 18, 12:30 p.m. – 1:45 p.m.		<input type="checkbox"/> \$47

## \*HALF DAY WORKSHOPS

Thursday, November 16, 2017 9:00 a.m. – 12:00 p.m.		By 10/25/17	After 10/25/17
W12	Proficiency as a Tool to Focus Curriculum, Instruction, and Assessment	<input type="checkbox"/> \$100	<input type="checkbox"/> \$125
W13	Motivating ALL Learners, ALL the Time: Facilitating Target Language Comprehensibility	<input type="checkbox"/> \$100	<input type="checkbox"/> \$125
W14	Investing in Their Learning: Empowering Students to Take Ownership	<input type="checkbox"/> \$100	<input type="checkbox"/> \$125
W15	Heritage Language Teaching and Action: Essential Tools and Strategies for Meeting the Needs of All Learners	<input type="checkbox"/> \$100	<input type="checkbox"/> \$125
W16	Can-Do Learning for Intercultural Communicative Competence: Investigate, Interact, and Reflect	<input type="checkbox"/> \$100	<input type="checkbox"/> \$125
W17	Transform Your Language Teaching with Digital Tools to Inspire, Create, and Collaborate	<input type="checkbox"/> \$100	<input type="checkbox"/> \$125
Thursday, November 16, 2017 1:00 p.m. – 4:00 p.m.		By 10/25/17	After 10/25/17
W18	The Keys to Strategies for Language Instruction: Engagement, Relevance, Critical Thinking, and Collaboration	<input type="checkbox"/> \$100	<input type="checkbox"/> \$125
W19	Moving Beyond the List: Helping Students ACQUIRE the Words They Need	<input type="checkbox"/> \$100	<input type="checkbox"/> \$125
W20	Practical Approaches to Presentational and Interpersonal Communication in Today's Latin Classroom	<input type="checkbox"/> \$100	<input type="checkbox"/> \$125
W21	Pathway to Cultural Perspectives: Question, Explore, Verify, Reflect, Question	<input type="checkbox"/> \$100	<input type="checkbox"/> \$125
W22	Transformational Play: Language and Culture Learning Through Games and Game Design	<input type="checkbox"/> \$100	<input type="checkbox"/> \$125
W23	Creating Formative and Summative Assessments to Guide Language Learning	<input type="checkbox"/> \$100	<input type="checkbox"/> \$125

\* All pre-convention workshop attendees must register for at least one day of the convention.

### CHILDREN

Due to the size and nature of the 2017 ACTFL Annual Convention and World Languages Expo, children under age 16 will not be permitted in the Exhibit Hall or in any of the educational sessions or workshops. Your hotel concierge may be able to recommend activities for children while you are attending the Convention. We appreciate your understanding and cooperation. Children 16 years and over will need to register as an attendee.

### BADGE REPLACEMENT

If an attendee misplaces or loses a badge once it is printed onsite, the registered individual must pay a fee of \$150 for a replacement badge.

### CANCELLATION / REFUND POLICY

All requests for refunds must be made in writing to Convention Data Services, no later than Wed., October 25, 2017. No refunds for registration or ticketed events (pre-convention workshops and special events) will be issued after this date.

- Refund requests will be subject to a \$75 processing fee and will be made in the same manner payment was made.
- Check refunds will be processed after the convention, please allow 8 weeks for processing.
- Substitution requests must be in writing from the original registrant. Such requests are subject to a \$75 processing fee.

### RATE ADJUSTMENTS

- Adjustments and/or refunds for registration fees will not be given to individuals who register at the non-member rate and later join ACTFL or one of the convention partner organizations.

### REGISTRATION CONFIRMATION

Confirmations will be sent via email from the convention registrar, Convention Data Services, within 3 business days of receipt of the registration. Please keep a copy of this form for your records.

**REGISTER Online:** [www.actfl.org](http://www.actfl.org) | **By Fax:** (508) 743-9626

**By Mail:** ACTFL c/o Convention Data Services, 107 Waterhouse Rd., Bourne, MA 02532

**By Phone:** Call (508) 743-8561 to register over the phone.

### PAYMENT INFORMATION

All payments should be made to ACTFL in U.S. Dollars drawn on a U.S. Bank. All registrations must be accompanied by payment. Faxed forms must include credit card information.

Total Registration \$ \_\_\_\_\_

Total Workshops/Meals \$ \_\_\_\_\_

**Total Amount \$** \_\_\_\_\_

Check #: \_\_\_\_\_  
Payable to ACTFL

Purchase Order #: \_\_\_\_\_  
PO's will only be accepted from an institution and must accompany the registration form. **PO's must be paid in full before the convention.** See registration policies for instructions.  
Please provide email address below of your finance/accounting contact:

**Billing Address:** Institution/Company \_\_\_\_\_

Address \_\_\_\_\_

City | State | Zip | Country \_\_\_\_\_

Credit Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_

Name of Cardholder | Signature \_\_\_\_\_

Visa  MasterCard  American Express

ACTFL reserves the right to charge the correct amount if different from the amount above. Form may be photocopied.