

**Community College (CC) SIG
Business Meeting 2016
MINUTES**

SIG Officers present:

Chair Fernando Mayoral, Vice-Chair Shannon Hahn, Secretary Sergio Guzman

The meeting started at 11:15AM

- Chair Mayoral welcomed everybody and introduced the other officers. He also invited the attendees to help themselves to the coffee and pastries/bagels the SIG was providing. Chair Mayoral explained that due to the size of the SIG got an annual budget of \$500 and that we can spend a maximum of 75% on food and drinks (non-alcoholic). He also clarified that, besides food and drinks, there are limited options to use the budget (plaques, travel stipends, ACTFL store vouchers, and webinars). So, for the 2016-2017 year, the officers decided to use the budget to sponsor
 - 1) Coffee and pastries/bagels for the Business Meeting
 - 2) Dinner Mixer during Conference
 - 3) Two webinars
- Chair Mayoral stated that the SIG had also sponsored two webinars for the 2015-2016 year.

Strengthen your Program with Common Departmental Performance Assessment
presented by Charlotte Gifford from Greenfield Community College

Using Team-Based Learning in Introductory Foreign Language Classes
presented by Jeanine Alesch from Salt Lake Community College

- Chair Mayoral then explained that each SIG is allowed to sponsor three sessions at the Annual Conference, one of them is the Business Meeting (with an invited guest speaker) and another two. He also stated that the officers will be reviewing proposals in January-February for the Nashville Conference in 2017. There are two options: 60-minute presentations or 20-minute papers and the deadline is January 13th 2017. Chair Mayoral added that proposals not selected to be sponsored by the SIG, go back to the general pool and have a second chance to be selected by the conference committee.
- Vice Chair Hahn discussed the SIGs priority to provide opportunities for professional development. Therefore, it will again be sponsoring two webinars during the Spring semester (February – March). A call for proposals will go out in January looking for topics of general interest within the CC context.
- Vice Chair Hahn announced that the SIG will hold elections for Chair (2018-2019) in October of 2017. She also encouraged the attendees to consider running for the position.

- Secretary Guzman informed the audience about the upcoming Sociedad Honoraria de la Lengua Española (SHLE). This will be a Spanish Honor Society for CCs sponsored by Sigma Delta Pi, the National Collegiate Hispanic Honor Society. SHLE should be starting in 12-18 months.
- Secretary Guzman discussed the SIG Corner. This is a section within ACTFL's *Educator Magazine* dedicated to promote the SIGs and disseminate relevant information. All SIG members were strongly encouraged to send their submissions to the SIG officers.
- Secretary Guzman, as the outgoing CC Representative, invited the audience to consider joining the American Association of Teachers of Spanish and Portuguese (AATSP). The CC group there is making an effort to increase their numbers and voice within the organization.
- Secretary Guzman reminded everybody that the Annual SIG Mixer would take place at 7 pm at Rosa Mexicano restaurant.
- Chair Mayoral introduced the invited speaker, Dr. Alexander Funk from the Center for Integrated Language Communities (CILC).
- Dr. Funk's presentation, *CILC Survey of Students and Instructors of Language of Community Colleges*, was very well received and the audience asked several questions about it. Dr. Funk promised to share his PPT and his data.
- The session was adjourned at 12:15PM

Respectfully submitted by Sergio Guzmán