



The ACTFL Nelson Brooks Award for Excellence in the Teaching of Culture

Cover Sheet for ACTFL Awards

THIS SHEET MUST BE THE TOP PAGE IN NOMINATIONS FOR THE FOLLOWING AWARDS. PLEASE CHECK THE APPROPRIATE BOX TO INDICATE THE AWARD FOR WHICH THE NOMINATION IS MADE:

- ACTFL Nelson Brooks Award for Excellence in the Teaching of Culture
ACTFL-NYSAFLT Anthony Papalia Award for Excellence in Teacher Education
ACTFL Florence Steiner Award for Leadership in Foreign Language Education, K-12
ACTFL Florence Steiner Award for Leadership in Foreign Language Education, Postsecondary
ACTFL Melba D. Woodruff Award for Exemplary Elementary Foreign Language Program [N.B. Content for the Woodruff Award dossier differ from that of individual awards. Please see the Woodruff Award description].

Nominating Organization [NOTE: Must be an organizational member of ACTFL.]

Candidate Information

Name
Institution
Present Position
Current Address (Street and Number) OR (P. O. Box)
(City) (State) (Zip Code)

Telephone: Office [ ] Home [ ]

E-mail address

Member of ACTFL since (year)

Include the following items in the nominating dossier (in order):

- a) Nominating cover letter signed by an officer of the nominating organization or by an individual officially designated by the organization to assemble the dossier.
b) Curriculum vitae of the candidate (length must not exceed 10 pages).
c) Letters of support clearly explaining the rationale for the choice of this individual.
d) Other documentation, e.g., copies of newspaper articles or other materials, if appropriate for the award.

IMPORTANT

Nominations in excess of thirty (30) pages (excluding the curriculum vitae) will not be accepted. The nominating dossier must not be stapled, placed in scrapbooks, etc., or attached in any manner other than an elastic band or a large office clamp. This will facilitate the duplication of the dossier and its circulation to members of the selection committee. Letters of support must be written on letterhead and submitted in original form.